

## Application Procedures

Applicants must provide all of the following documents in order to be considered for a Scholar Award:

1. Application cover sheet.
2. One page letter of application addressed to the Teresa Heinz Scholars which gives the program title of your research and explains (i) the public policy relevance of the research and (ii) the value added by this award.
3. Prospectus should be no longer than six pages in length, prepared in a 12 pt. font with 1½ line spacing. References or citations should be included in the first six pages. **Anything over six pages will not be reviewed.**
4. Completed budget worksheet.
5. Toefl or Melab Scores. Enclose a copy of these test scores if your first language is not English.
6. Two letters of recommendation. **Letters should be sent separately and directly by the recommender to The Heinz Foundation.**
7. Official graduate transcript(s).
8. Curriculum vitae.
9. Letter from the major professor, department chair or other university official certifying that by May 31, 2008, the student will have satisfied all requirements for the Ph.D. except the dissertation. (*Dissertation applicants only*).

## Electronic Forms Instructions

An electronic version of the application instructions and forms in Microsoft Word format is available for download via Internet at:

<http://www.heinzfamily.org/programs/environmentalscholars.html>

Application forms and instructions may also be requested by contacting Kim O'Dell at (412) 497-5775 or email: [scholars@heinzoffice.org](mailto:scholars@heinzoffice.org).

## Application Dates and Deadlines

Application materials must be postmarked by **January 31, 2008**

Scholars funding is for the period of 6/1/2008 to 8/31/2009. Tenure of awards must be completed by the end of May 2010.

## Mailing Instructions

Mail the complete set to:

**The Teresa Heinz Scholars for  
Environmental Research  
625 Liberty Avenue, Suite 3200  
Pittsburgh, PA 15222**

